



INCOME & EXPENSES FORM

Under the Charitable Fundraising Acts 1991, The Kids' Cancer Project may be required to report on details of your fundraising event.

Please use our handy table below to keep track and record all fundraising income and expenses incurred for your fundraiser. Please attach receipts for expenses incurred.

The proceeds of your Fundraiser, together with your Income & Expenses Form are to be forwarded to TKCP no later than 30 days of the conclusion of your Fundraiser.

Please forward form via:

Mail: Attn: Fundraising, The Kids' Cancer Project P0 Box 6400, Alexandria NSW 2015

Email: fundraising@tkcp.org.au

Fundraiser Budget

Please adjust Income & Expense items as applicable to your Fundraiser

Income items	\$ Amount	Expense Items	\$ Amount
Sponsorship		Venue Hire	
Registration Fees		Food & Beverage	
Donations		Printing	
Ticket Sales		Security	
Raffles		Insurance	
Auctions		Advertising	
		Promotional Material	
		Prizes	
Total Income	\$	Total Expenses	\$
Total Profit	\$		

Please note: The Charitable Fundraising Acts state this as expenses not exceeding 40% of the gross proceeds.